

# **ISO 39001 Lead Auditor**

## **Day 1 Introduction to Road Traffic Safety Management Systems (RTSMS) and ISO 39001**

- Course objectives and structure
- Standard and regulatory framework
- Certification process
- Fundamental principles of Road Traffic Safety
- Road Traffic Safety Management System (RTSMS)

## **Day 2 Audit principles, preparation and launching of an audit**

- Fundamental audit concepts and principles
- Audit approach based on evidence and risk
- Initiating the audit
- Stage 1 audit
- Preparing the stage 2 audit (on-site audit)
- Stage 2 audit (Part 1)

## **Day 3 On-site audit activities**

- Stage 2 audit (Part 2)
- Communication during the audit
- Audit procedures
- Creating audit test plans
- Drafting audit findings and non-conformity reports

## **Day 4 Closing the audit**

- Documentation of the audit and review
- Closing the audit
- Evaluating action plans by the auditor
- Beyond the initial audit
- Managing an internal audit programme
- Competence and evaluation of auditors
- Closing the training

## **Day 5 Certification Exam**