

## **MODULE 1**

**Understanding Organisations and the role of HR**

**Resourcing Talent**

**Developing yourself as an effective HR Practitioner**

## **MODULE 2**

**Supporting good practice in Managing Employment Relations**

**Supporting good practice in Performance and Reward Management**

**Recording, Analyzing and Using HR Information**

## **MODULE 3**

**Developing your Coaching Skills in the Workplace**

**Developing your Mentoring Skills in the Workplace**

**Supporting Change within Organisations**