Course 80541A:

Payroll in Microsoft Dynamics AX 2012 R2

Course Details

Course Outline

Module 1: Introduction

Lessons

- Introduction to payroll in Microsoft Dynamics AX 2012 R2

- How payroll works with Human Resource Management (HRM)

- How payroll works with other modules

Module 2: Payroll Setup

Lessons

- Setting Up the Module Parameters

- Pay Cycles and Pay Periods

- Calculation Frequencies

- Earning Codes

- Tax Setup

- General Ledger Setup

- Accounts Payable Setup

Lab : Create a Monthly Pay Cycle

Lab : Maintain Earning Codes

Module 3: Benefits Setup

Lessons

- Benefit Elements

- Contribution Calculation Rates

- Create Benefits

- Benefit Accrual Plans

- Disposable Income Definitions

Lab : Set Up the Components of a Benefit

Lab : Working With Benefits

Lab : Set Up a Sick Leave Benefit Accrual Plan for Part-Time Workers

Module 4: Scheduling

Lessons

- Working Time Templates

- Working Time Calendars

- Planning the Template For a Schedule

Lab : Create a Calendar

Module 5: Position Setup

Lessons

- Payroll Setup For a Position

Lab : Set Up Payroll Information For a Position

Module 6: Worker Setup

Lessons

- Earning Codes

- Taxes

- Benefits

- Garnishments and Tax Levies

- Benefit Accruals

- Bank Accounts

- Position Assignment Changes

Lab : Maintain Worker Benefit Details

Lab : Adjust the Worker's Paid Time Off Balance

Module 7: Payroll Processing

Lessons

- Generate Worker Earnings

- Work With Earnings Statements

- Generate Pay Statements

- Work With Pay Statements

- Issue Worker Payments

- Post Payroll and Generate Vendor Invoices for Benefits and Taxes

- Work With Issued Pay Statements

Lab : Create Worker Earnings

Lab : Maintain the Earnings Statements

Lab : Generate Pay Statements

Lab : Working With Pay Statements

Lab : Issue Worker Payments

Lab : Post Payroll and Generate Vendor Invoices

Lab : Reissue a Payment for a Lost Check

Lab : Process a Gross Up Payment