

SAP Success Factors Introduction to LMS Report Designer

- Describe available Report Designer functions
- Perform the full cycle for customizing reports: export report from Success Factors Learning system, test report in Report Designer, edit Report Designer, zip report from Report Designer, import report to Success Factors Learning system, test report in Success Factors Learning system
- Create plan to edit existing report
- Locate existing report and research data source and data sets/queries
- Make changes (add field, add another table to the query, add search selector, perform basic calculations)
- Make formatting changes (apply style, add graphic, define conditional formatting)
- Test report in Success Factors Learning system