55261: SharePoint for Office 365 Site Owner

Course Details

Course Outline

1. **Working with Sites**
   - Site Templates
   - Creating Sites
   - Site Navigation
   - o **Lab: Ireating Team Sites**
   - o **Lab: Creating a Blog Site**

2. **Page Content**
   - Wiki Library Pages
   - Web Part Pages
   - Working with Web Parts
   - o **Lab: Working with Wiki Pages**

3. **Site Columns and Content Types**
   - Site Column Gallery
   - Creating Site Columns
   - Site Content Type Gallery
   - Creating Content Types
   - o **Lab: Creating and Working with Content Types**
   - o **Lab: Adding a Content Type to a Library**

4. **Office Integration**
   - Office Integration
   - o **Lab: Office Integration**

5. **Managing SharePoint Site Permissions**
   - SharePoint Groups
   - Assigning Permissions
   - Permission Inheritance
   - o **Lab: Working with SharePoint Permissions**