

# ISO 9001:2015 CERTIFIED LEAD AUDITOR (IRCA)

## DAY 1

### Course introduction

→ **SESSION 1:** Introduction to Quality Management Systems Workshop

1: Quality management principles

- **Workshop 1:** FEEDBACK

**Workshop 2:** PDCA Cycle

- **Workshop 2:** FEEDBACK

→ **SESSION 2:** Overview of Context

**Workshop 3:** Identification of Context & Interested Parties

- **Workshop 3:** FEEDBACK

→ **SESSION 3:** Auditing Leadership and Planning Workshop

4: Review of Quality Policy

- **Workshop 4:** feedback

→ **SESSION 4:** Auditing Support & Operations

→ Review Summary of Day 1

## DAY 2

→ **RECAP SESSION**

→ **SESSION 5:** Auditing Performance Evaluation & Improvement Workshop

5: QMS Questionnaire

- **Workshop 5** FEEDBACK

→ **SESSION 6:** Registration, certification and auditor Competence

→ **SESSION 7:** Audit Definitions, Principles and Types

→ **SESSION 8:** Pre-Audit activities

**Workshop 6: Document Review**

- **Workshop 6: FEEDBACK**

**Workshop 7: Audit Plan**

- **Workshop 7: FEEDBACK**

→ Review of Specimen Exam Paper

→ Review Summary of Day 2

## DAY 3

→ **RECAP SESSION**

Workshop 8: Audit Checklist Development

→ **SESSION 9: During Audit Activities**

Role Play: Demonstration of opening & closing meeting

**Workshop 9: Identification of Audit Evidence**

- **Workshop 9: FEEDBACK**

→ **SESSION 10: Post Audit Activities**

→ Review of Specimen Exam paper

→ Summary of Day 3 Activities

## DAY 4

→ **RECAP SESSION**

**Workshop 10: Audit Role Play**

**Workshop 11: Identification of Non Conformities**

- **Workshop 11: FEEDBACK Student Activity**

→ Review of Specimen Exam paper

→ Summary of Day 4 Activities

## DAY 5

→ **RECAPITULATION Workshop 12: Case Study**

- **Workshop 12: FEEDBACK**

- Specimen Exam Paper Review

- Course review and Summary

- Exam Instructions Written Examination

- End of Course