OD10997A: Office 365 Administration and Troubleshooting MOD

Course Details

Course Outline

1. **Office 365 services overview**

    - Overview of Office 365 services

    - Office 365 licensing overview

    - Office 365 tenant configuration

    - Office 365 clients

    o **Lab : Office 365 services overview**

    - Setting up Office 365 lab environment

    - Office 365 Domain Name System (DNS) management

    - Office 365 service configuration

2. **Office 365 administration, tools, and techniques**

    - Managing Office 365 with administrative portals

    - Managing Office 365 with Windows PowerShell

    - Managing administrative access in Office 365

    - Troubleshooting administration in Office 365

    o **Lab : Administering Office 365**

    - Using administrative portals

    - Administering Office 365 with Windows PowerShell

    - Configuring delegated administrators

    - Troubleshooting administrative access in Office 365

3. **Administering and troubleshooting directory synchronization and directory objects**

    - Directory synchronization and federation overview

    - Azure AD Connect management

    - Managing users and groups objects in Office 365

    - Troubleshooting objects and directory synchronization in Office 365

    o **Lab : Administering directory synchronization, users, and groups in Office 365**

    - Configuring Azure AD Connect

- Managing Office 365 users and groups by using the Office 365 admin center
- Managing Office 365 password policies
- Troubleshooting users and directory synchronization

4. **Administering and troubleshooting Microsoft Exchange Online**
    - Overview of Exchange Online management
    - Administering Exchange Online recipients
    - Administering client access policies in Exchange Online
    - Troubleshooting Exchange Online
    - o **Lab : Administering and troubleshooting Exchange Online**
    - Configuring and administering Exchange Online recipients
    - Configuring delegated administration
    - Configuring client access policies
    - Troubleshoot Exchange Online

5. **Administering and troubleshooting Skype for Business**
    - Skype for Business management overview
    - Administering users and connectivity in Skype for Business
    - Troubleshooting Skype for Business
    - o **Lab : Administering Skype for Business Online**
    - Configuring Skype for Business Online organization settings
    - Configuring Skype for Business Online user settings
    - Troubleshooting Skype for Business Online

6. **Administering and troubleshooting SharePoint Online**
    - SharePoint Online management overview
    - Administering SharePoint Online site collections
    - Administering external users in SharePoint Online
    - Configuring OneDrive for Business
    - Troubleshooting SharePoint Online
    - o **Lab : Configuring and administering SharePoint Online**
    - Configuring SharePoint Online settings
    - Creating and configuring a SharePoint site collection
    - Configuring and verifying external user sharing
    - Configuring OneDrive for Business

- Troubleshooting SharePoint Online

7. **Planning and deploying Office 365 ProPlus**

    - Overview of Office 365 ProPlus

    - Managing user-driven Office 365 ProPlus deployments

    - Troubleshooting Office 365 ProPlus deployments

    o **Lab : Managing Office 365 ProPlus installations**

    - Preparing Office 365 ProPlus installations

    - Managing user-driven Office 365 ProPlus installations

    - Managing centralized Office 365 ProPlus installations

    - Troubleshooting Office 365 ProPlus deployments

8. **Administering and troubleshooting compliance and security in Office 365**

    - Overview of compliance features in Office 365

    - Administering Azure Rights Management in Office 365

    - Administering compliance features in Office 365

    - Configuring and administering email security in Office 365

    - Troubleshooting Office 365 compliance and protection

    o **Lab : Configuring and troubleshooting compliance and security**

    - Configuring Rights Management in Office 365

    - Configuring compliance features

    - Configuring email protection

    - Troubleshooting security and compliance