50468: SharePoint 2010 End User Administration - Level I

Course Details

Course Outline

1. **Overview**
   - A simple introduction module.
2. **SharePoint Introduction**
   - What's New in SharePoint 2010
   - End User Adoption
   - What is SharePoint?
   - Why SharePoint?
3. **Collaboration Experience**
   - New SharePoint Features
   - Site Structure
   - Basic SharePoint Features
   - Lab : User interface
4. **Lists**
   - Lists
   - List Views
   - SharePoint 2010 Features
   - Lab : Document Library
   - Lab : Forms Library
   - Lab : Wiki Pages
   - Lab : Picture Library
   - Lab : Report Library
   - Lab : Data Connection Library
   - Lab : Asset Library
   - Lab : Slide Library
   - Lab : Surveys
   - Lab : Custom Lists
   - Lab : General Lists
   - Lab : Views

5. **List Management**

- Advanced List Management
- Basic List Management
- Lab : List Management
- Lab : New Features
- Lab : Email Enabled Lists

6. **Permissions**

- SharePoint Permissions
- Lab : SharePoint Permissions

7. **Foundation Site Definitions**

- SharePoint Foundation Sites
- Creating Sites
- Growth Scenarios
- Lab : SharePoint Foundation SitesCreating SitesGrowth Scenarios

8. **Office Integration**

- Office Integration
- SharePoint Workspace 2010
- Web Applications
- Lab : Office Integration
- Lab : Office Web Applications
- Lab : Access Services
- Lab : Visio Services
- Lab : BCS